



Phenom Infotech

Discover Success Online

Appointment Letter

DATE: 11th May 2011

To,
Akhileshwar Roy

Dear Akhileshwar,

This is with reference to your application and the subsequent interview, you had with us. We are pleased to appoint you as "SEO Executive" On the following terms & conditions:-

1. You shall join your duties on or before 11th May 2011 at our Delhi Office.
2. You will be paid Rs. 1,26,000/- CTC per annum.
3. Your monthly emoluments will be Rs. 10,500/-, w.e.f. 11th May 2011 and breakup is as follows:

Particulars	Amount in Rs.
Basic	6,300
HRA	2,520
Transport Allowance	693
CEA	189
Medical Allowance	798
Total	10,500

Our appointment will be governed by the annexure "A" appended herewith.

We welcome you to this organization and trust we will have a long and mutually rewarding association.

Please communicate your acceptance of this appointment by signing a copy of this letter and returning it to us.

We wish you all the very best in your career with us, and we are confident that you will continue to built on the good work you have started.

Best Regards

Vibhor Mittal
For Phenom Infotech
(Subsidiary of Nirvana Infocom Inc.)



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No Dues Certificate

Akhileshwar Roy has been relieved from his duties as Senior SEO Executive on 30th May, 2015. He has cleared all his dues and no dues are pending. Wishing him a bright and prosperous future for his future endeavors.

The CTC at the time of relieving is 1.80 lakh per annum.

Authorized Signatory

Date – 30th May, 2015

www.zenten.in

0124-4918893 (C)

999324363 (M)

Unit no. 1152, Tower

Space IT Park, 114

Sector - 49, Sohna

Gurgaon - 122

Date: 15th February 2018

Zenten Media Pvt.Ltd
Unit no.1152, Space IT Park
Sec- 49, sohna road
Gurgaon - 1220018

Experience and Relieving Letter

Dear Mr. Akhileshwar Roy,

With reference to your decision to move ahead in your career, we hereby accept it and agree to relieve you from the duties on 21st October 2017. We confirm that you have been working in ZenTen Media Pvt.Ltd since 16th August 2016 as Senior SEO Analyst.

During your employment with us we found you to be hard working, diligent and honest in performing your duties

The Management would like to thank you for your service with the company and we wish you all the best in your future endeavors.

For ZenTen Media Private Limited

Ranjit Rauniyar
Director



Ranjit Rauniyar

Director

WORK EXPERIENCE CERTIFICATE

To Whomsoever It May Concern

This letter is to verify the employment of Mr. AKHILESHWAR ROY who worked full-time for CADDISOFT INDIA PRIVATE LIMITED as SOCIAL AND DIGITAL MEDIA COORDINATOR between the dates of 1ST JUNE 2015 and 12TH JUNE 2016.

During his tenure, I had several opportunities to assess his professional and personal abilities. During this short period of time at the company, he developed valuable skills of multi-tasking, setting priorities, and working independently, along with developing additional skills. He will be an asset to the organization he works for. I wish him all the success in his future endeavours.

Please contact me if you have any questions or need more information.

Sincerely,

Signed for and on behalf of The Company:

Rashmi
RASHMI SHARMA

HR MANAGER | rashmi@caddsoft.com

Date: 14TH JUNE 2016

OFFER LETTER

Candidate Full Name : Akhileshwar Roy
Address : R-36, Jwalapuri No - 5, Sunder Vihar

Sub: Job offer

Dear Mr. Akhileshwar Roy

We are pleased to offer you the position of Senior SEO Analyst in our King Digital Pvt. Ltd. based at New Delhi.

Your immediate supervisor will be Ajit Kumar. We trust that your knowledge, skills and experience will be among our most valuable assets.

As discussed and agreed with you, you will be eligible to receive the following beginning on your joining date:

- **Salary:** Annual starting salary of Rs. <3,00,000>, subject to tax and other statutory deductions
- Business Travel allowance and reimbursements as per company policy.

This offer letter is valid till 5th Dec 2019 to 11th Dec 2019. Please send a signed copy of this letter indicating your acceptance to join and resignation acceptance letter from your current employer to our HR.

Your Appointment Letter will be issued on the date of joining. The joining formalities and induction will be carried out in our New Delhi office.

Please submit the following documents to HR at the time of your joining: (1) photocopies of your degree certificates, (2) certifications, if any, (3) experience/ relieving letters (4) two color passport-size photos, (5) latest salary slip from your previous organization and (6) proof of address.

We look forward to welcome you aboard.

Sincerely,

For King Digital Pvt. Ltd.

KING DIGITAL PVT. LTD.
215/14E/3, Ground and 1st Floor,
New Capital Nagar, New Delhi-110028

A. Roy