Personal & Confidential
July 13, 2015
Suresh Sandip Patil
7thfloor,C-Wing, Royal Miraj
Near Wakad Bridge,Hinjewadi

**Pune** 

**Subject: Employment Offer Letter** 

Dear Mr. Suresh Sandip Patil

Please refer to your application and subsequent interview and interaction with us. We are pleased to offer you for the position of **IT ENGINEER** in the grade of **T-2** with Compensation of Rs. **550000**/- (**Five Lakhs Fifty Thousand Only**) per annum. The break up of the CTC is enclosed for your reference.

You shall be designated **IT ENGINEER** and would be assigned to **EMBEDDED SYSTEMS**, in **HYDERABAD** and report to **Mr.Josyula Srinivas-Additional General Manager**, who would discuss the details of your assignments on your joining. Kindly note that the indicated place of posting is as expected today. However, depending on work exigencies and business needs from time to time you may be posted at any of the company's domestic or overseas locations.

An appointment letter detailing the terms and conditions of employment shall be issued to you upon joining the CMC Ltd. Please bring your academic and service certificates/testimonials at the time of joining. Your continued employment is contingent upon your successful completion of six months probation period.

You will be required to submit a Medical Certificate of Fitness to be duly filled in by a Legal Medical Practitioner prior to your joining for which you may contact **T D Hari Chandan** or **Mr. Hari Chandan**, Regional office **CMC Limited CMC Centre**, **Old Mumbai Highway Road**, **Gachibowli**, **Hyderabad** - **500032**. The Contact Number would be **040-66578000(O)**.

Kindly note that your joining would be subject to your Medical Fitness, Documentation and Back Ground Check. Please return the duplicate of this letter signed by you as an acceptance of our offer of appointment latest by **July 22, 2015.** 

We look forward to an enriching and productive association and assure you of a challenging career in CMC.

Yours sincerely,

**J SRIRAM** 

**Head - Human Resources** 

HzZdDb-This is an electronically generated letter, does not require signature.